

**PAC**  
**Annual General Meeting**  
**Tuesday, May 18<sup>th</sup>**  
**6:30 p.m.**  
**All welcome!**

### **WHAT IS THE PAC?**

The PAC, or Parent Advisory Council, is **the officially recognized collective voice of parents of their school**. All parents and guardians are included; there is no need to "join".

A PAC, through its elected officers, may advise the school board, the principal and staff of the school respecting any matter relating to the education of the students and the school ([www.bccpac.ca](http://www.bccpac.ca)).

The PAC is run by an executive, which is elected each year. Elections this year will take place at the Annual General Meeting, on Tuesday, May 18th at 6:30 p.m. on Zoom.

The executive positions are: president, vice-president, treasurer, secretary, DPAC representative, and members-at-large (3).

**We are now  
seeking  
nominations for all  
executive positions  
for the 2021-2022  
school year!**

### **WHAT ARE THE EXECUTIVE POSITIONS AND THEIR RESPONSIBILITIES?**

**President** – Coordinates PAC affairs in cooperation with other executive members. Chairs all meetings.

**Vice President** – Learns duties and responsibilities of the president in order to lead meetings in his or her absence.

**Secretary** – Records minutes of regular and executive meetings (i.e. takes notes about what is discussed/decided). Maintains a Minutes Book.

**Treasurer** – Custodian of funds. Disburses money according to the budget and notes transactions in the treasurer's records

**D.P.A.C. Rep** – Attends monthly District Parent Advisory Council meetings as a representative of our school and reports back to our PAC.

**Member-at-Large (up to 3)** – Attends all PAC and Executive meetings. Supports other Executive and can fill in if needed.

**If you are interested in nominating someone (or yourself) for an executive position or have more questions, please e-mail the Nominations Committee through Jen Rannie at [jenniferrannie@gmail.com](mailto:jenniferrannie@gmail.com).**



## HOW DO I NOMINATE SOMEONE FOR AN EXECUTIVE POSITION? WHAT WILL THE ELECTION LOOK LIKE?

You can nominate yourself, or another person, by e-mailing the Nominations Committee through Jen Rannie at [jenniferrannie@gmail.com](mailto:jenniferrannie@gmail.com). All nominations must be submitted by Monday, May 10.

Elections will take place at the AGM (Annual General Meeting) on Tuesday, May 18th at 6:30 p.m.

Any parent/guardian with children registered at West Langley may vote at the AGM.

## I'M NOT INTERESTED IN AN EXECUTIVE POSITION, BUT STILL WANT TO BE INVOLVED...

Excellent! Here are some options:

Follow West Langley PAC on Facebook

Watch for PAC news in the Lion Lowdown (school newsletter)

Volunteer to be part of a committee, e.g. fundraising committee, social committee

Watch for other volunteer opportunities offered by the PAC

Share your ideas and feedback

Attend monthly PAC meetings

*Some benefits of getting involved are connecting with other parents/guardians, supporting the school community, being "first to know" about exciting things happening at West Langley, and having an opportunity to directly impact areas you care about (technology, the arts, inclusion, literacy...).*

## WHAT CAN A PAC DO?

advise the school principal and staff on parents' views

organize PAC activities/events

provide parent education

encourage parent involvement in the school

communicate with parents

assist parents in accessing the system

advocate on behalf of parents and students

provide financial support for the goals of the PAC

participate in the District Parent Advisory Council (DPAC) and the BC Confederation of Parent Advisory Councils (BCCPAC)

([www.bccpac.ca](http://www.bccpac.ca))

**For any other questions not related to nominations and the election see below:**

E-mail:  
[westlangleypac@outlook.com](mailto:westlangleypac@outlook.com)

Facebook:  
**West Langley PAC**

Website:  
<https://westlangley.sd35.bc.ca/parent-community/pac/>